

Minutes of the Board of Directors Meeting November 29, 2017

Attendance:

Present: President Sudie Minamyer, Arlette Bradley, Gail Duke, Diane Friscaro (by telephone,) Pat Fosberg, Susie Gascoigne, Sharon Hildebrandt, Ann Howat, Sandy Lasch, Eliza Nevin, Raynelle Perkins, Mary Pulick, Sondra Quinn, Abbie Sladick, Patti Taylor, and Catherine Ware

Excused: Janet Donald

Call to Order: *President Minamyer* called the meeting to order at 9:30am

Gail Duke moved to approve the October 30th Minutes: *Approved* as amended

Gail Duke moved to approve the November 29th **Consent Agenda:** *Approved* as amended (attached)

PRESIDENT'S REPORT:

Welcome:

President *Minamyer* welcomed the Board. In the absence of the treasurer, *Sudie* stated that the financial reports for the months of September and October would be presented when ready. *Sudie* announced the good news that the Naples Garden Club contributed \$64,734 to the Naples Botanical Garden for their Replant and Regrow effort following hurricane Irma. \$30,000 was from the Grant money and \$17,365 was collected from the membership. That money was matched by an anonymous donor. Donna McGinnis is expected to acknowledge the gift in person at the December 4th General Meeting.

Sudie spoke about the upcoming social event to meet Michael Gaffney. *Catherine Ware* has generously volunteered to open her home for the party. The date is Sunday, December 3rd and the time is 5:00pm.

Appetizers will be provided and guests are expected to B.Y.O.B. Donna McGinnis and her husband, Brian, along with other Naples Botanical Garden staff have been included.

Sudie explained the procedure for limiting debate. On an important issue, each person will be permitted 2 minutes once to express her opinion. Arlette has volunteered to be our time-keeper.

General Membership Meeting-December 4th *Sudie* expressed the need to limit the number of speakers at the meeting. There are 30 minutes to

conduct the business section of the day. Michael Gaffney will begin promptly at 1 :30pm. *Sudie* will speak briefly about the Luncheon and the raffle for the House & Garden Tour. *Susie* will speak from a list about the workshops that are still available. *Sally Lutz* will speak briefly about the Flower Show mentioning the schedule, the handbooks, the Member Challenge, and the 90 day ownership of plants requirement.

COMMITTEE REPORTS

Endowment for FGCU: The Naples Garden Club initially pledged \$100,000 and the endowment now stands at \$109, 400.

Governance: Sandy Lasch

Sandy Lasch, chair, moved to approve the Vision 2017 which had been developed by the Board. *Motion passed.*

The discussion of the Naples Garden Club Strategic was to be continued at the next meeting.

Sandy Lash announced that Providence House returned part of the grant money that they were awarded by the Garden Club because they were unable to complete their project and wanted it to go to someone with more need. By consensus, the Board decided to return the check in the amount of \$5087 to the treasury.

House & Garden Tour: Ann Howat & Abbie Sladick

Rally Up is the new on line way to purchase raffle tickets for the H& GT. *Abbie* stated that it is up and running and many volunteers have signed up. *Patti Taylor* will produce an eblast and there is a button on the home page. A flyer describing all of the raffle prizes will be distributed at both the December and the January General Meetings. The prizes are not bundled this year and will not be available physically. The day of the tour, those guests who have purchased or declined to purchase tickets will receive a sticker to alert members that they are not to be asked again.

Programs:

Raynelle Perkins, chair, asked all members to contact her if they are in need of a table for the General Meeting. Michael will be autographing and selling his book after the meeting. Members and guests will have the opportunity to view his designs before purchasing raffle tickets. Cookies will be served after the meeting.

Presidents' Council:

Sondra Quinn, representative, mentioned that the council will be meeting at *Sudie's* request.

Flower Show School:

Sondra reported the statistics of attendance and the number taking examinations. Sondra thanked the members of her committee for a most successful training. Twenty-five Naples Garden Club members participated in the course. The next session will be April 4th, 5th and 6th.

Position of VProgram/Education:

Raynelle Perkins, current Programs Chair, expressed her concern that the combination of the two positions may be too large a job for one person. *Sandy Lash*, Governance Chair, explained that the Board had voted on this position and that we would try it for two years. There will be a VP and a VP elect. The purpose of the consolidation is to promote communication and cooperation with Programs and Workshops. The model would be similar to Flower Show and House & Garden Tour where leadership skills would be developed. *Mary Pulick* introduced another idea that involved multiple chairs for each major Program. These chairs would have a subcommittee working on just that event. Both Susie Gasgoine and Raynelle explained the current structure of their position.

Adjourn Meeting

President Minamyer adjourned the meeting at 11:13AM.

Respectfully submitted,

Gail Duke, secretary

17-11-29

DRAFT

**Consent Agenda
Naples Garden Club Board Meeting
November 29, 2017**

Patti Taylor -- Communications

What have you accomplished in the past 30 days

Accomplished: Nov TROWeL PRINTS is up.
Had a dozen web corrections done.
Got Sign-Up Genius started.
Publicized HGT Patron ticket sales
First monthly "Growing Close" Eblast went out

What are your priorities for the next 30 days

Start Posting on Facebook weekly
Get Dec TP posts up
Publicize HGT raffle

Catherine Ware – President Elect

What have you accomplished in the past 30 days?

Attended board and general meetings
Attended flower show, governance and idea garden committee meetings

What are your priorities for the next 30 days?

Continue to shadow President and act as a sounding board for her

Sandy Lasch – Governance

What have you accomplished in the past 30 days?

Began the nominating process
Finished draft of strategic plan
Completed job descriptions for Idea Garden and Program/Education

What are your priorities for the next 30 days?

Complete nominating process
Ensure all Governance materials are updated on website
Work on job description

Pat Fosberg – Hospitality

What have you accomplished in the past 30 days?

Raynelle Perkins and I did the planning for the Fall decorations and the desserts for 180
Members and guests that attended the NGC general meeting at Buehler Auditorium on Nov. 6.
Raynelle and I met with Patrick at The Moorings for the Dec. 14 Holiday Luncheon at the Moorings Country Club.

Janet Donald – Treasurer

What have you accomplished in the past 30 days?

Reconciled September accounts
Engaged in a series of tutorials with outgoing Treasurer on banking, QuickBooks and reconciliation issues
Engaged with Northern Trust bank to bring bank records up to date; petty cash set up
Filed FL state tax exempt status – first time online
Paid Director and Officers' insurance for coming year
Paid bills and registered deposits
Met with Assistant Treasurer to solve treasury issues
Engaged with Jeanne Bolds to solve PayPal issues
Reconciled October accounts

What are your priorities for the next 30 days?

File FL annual report
Repeat procedures as in previous month
Add HGT deposits to procedures

Susan Gascoigne -- Education

What have you accomplished in the past 30 days?

Swamp walk at Fakahatchee
Introduced Drop in Design and started Design Study Group
Workshops Basic Design and Container water gardening

What are your priorities for the next 30 days?

The Farm to table at Inyoni Farm already sold out
Carol Conant will teach Table Artistry workshop
We will have another Design Study Group and Drop in Design

Ann Howat – H&G Tour

What have you accomplished in the past 30 days?

Secured Fourth House
Finished Sign Up Genius
Had two house walk-throughs

What are your priorities for the next 30 days?

Two more walk-throughs
Eblast for raffle

Diane Frisicaro -- Membership

What have you accomplished in the past 30 days?

Planned Provisional Social Luncheon
Helped place Provisionals for H> and Idea Garden assignments
Planned Member and Guest Check In for December General Meeting
Served on Governance Committee

What are your priorities for the next 30 days?

Monitor Provisionals fulfilling their requirements
Plan a Tour of a Member's Garden for Provisionals
Plan a Tour of the Library for Provisionals

Other important information you want to share (on consent agenda) since your last report?

Board Ambassadors for the December 4th General Meeting at Chabraja are Sandy Lasch, Mary Pulick and Catherine Ware. Please arrive at 11:30 AM.

Current Membership Status:

Active	201
Provisionals	33
Provisionals (Holdover)	2
Sustaining	8
Honorary	<u>2</u>
TOTAL	246

Sondra Quinn - Past president's Council

What have you accomplished in the past 30 days?

Flower Show School and exam
Finalized Flower Show School (FSS) details and oversaw all aspect of
Worked on Bus Tour materials for House and Garden Tour
Conversed with President about agenda items for Past President's

Council

What are your priorities for the next 30 days?

Schedule and Hold Past Presidents' Council Meeting
Confirm speakers, space, and topics for National Garden Club Flower
Show School II
Develop FSS-II brochure and put it on the Naples Garden Club, FFGC
and National websites

Thank you to everyone who helped make the Flower Show School I successful

30 Regular Attendees

17 took the exam

