



# NAPLES GARDEN CLUB

*nurturing, growing & contributing*

## VISION

Community-wide interest in horticulture, floral design and the environment

## MISSION

Provide opportunities for sharing and learning about horticulture, floral design and the environment in a congenial, supportive atmosphere

## CORE VALUES

Teamwork, Creativity, Friendship, Education, Community Involvement

## Minutes

### Board of Directors Meeting

January 4, 2019

## Attendance

### Present:

Arlette Bradley, Linda LaRue Brown, Janet Donald, Gail Duke, Pat Fosberg, Polly Galliker, Kathleen Hawryluk, Sharon Hildebrandt, Ann Howat, Sandy Lasch, Sally Lutz, Sudie Minamyler, Eliza Nevin, Abbie Sladick, Patti Taylor, Catherine Ware

**Excused:** Terry Aufranc, Diane Frisicaro, Mary Pulick

## Call to order 9:30am

**Catherine Ware**

## Motion to Approve November Minutes

**Sharon Hildebrandt**

\*Clarification from Treasurer Janet Donald

Revenue to date fiscal year (1 June to 31 October) \$41,155.68

Expenses to date fiscal year (1 June to 31 October)

\$24,249.55

**APPROVED**

## Motion to Approve November Consent Agenda

**Sharon Hildebrandt**

\*Name correction Karen Pattison

**APPROVED**

## President's Report

**Catherine Ware**

### Announcements

## Officers Reports

**Treasurer**

**(Monthly Financial Report)**

**Janet Donald**

\*As of November Revenue \$62,320

Expenses \$43,997.29

## **Program and Education**

**Gail Duke**

- \*Sales from Laurie Tennent raffle at December General Meeting \$535
- \*Guest fees from same meeting \$500
- \*200 people are expected for the General Meeting in January featuring Bruno Duarte
- \*Bruno Duarte workshop has 42 people registered so far, 50 could attend
- \*If spaces are available, an announcement will be made at the General Meeting

## **House and Garden Tour**

**Abbie Sladick**

- \*85% of volunteer spots are filled, calls and emails will be sent to members to help fill rest of spots
- \*Raffle tickets are available on the website
- \*Programs are done and going to print Monday
- \*Plant material: laminated signs have been made to put in holders
- \*Printed invitations to send to past homeowners, with suggested time to view houses between 8:30-10:30am and 3-5pm and specific parking instructions
- \*Will be giving homeowners tote bags before the tour
- \*Discussion on what sponsors get passes and how many, suggesting they go on late bus
- \*Press passes are not going to be given
- \*A press release will be done before tour
- \*January 10 is the deadline for preview tour sign up, with a guaranteed seat

## **Flower Show**

**Mary Pulick**

- \*Needs a table at General Meeting

## **Governance (slate, bylaws review)**

**Sudie Minamyer**

- \*Passed out slate for next year's board of directors
- \***MOTION** to accept slate

### **APPROVED**

- \*Sudie will be reviewing bylaws, asked if anyone has suggestions to contact her
- \*Changes to bylaws will be voted on by the board and the membership

## **President-elect (standing rules review)**

**Kathleen Hawryluk**

- \*Any changes to the standing rules should be sent to Kathleen Hawryluk
- \*Kathleen will give a review of the Penny Pines project at Jan. General Meeting
- \*Discussion on supporting the Penny Pines project with money from our budget

## **Committee Reports:**

### **Communications**

**Polly Galliker**

- \*Showed the article Catherine Ware wrote for the eBella magazine

\*Reedited the Book of Evidence for last year's Flower Show to be considered for an award

**Facilities**

**Arlette Bradley**

\*Nothing to report

**Hospitality (Future mtgs, Preview Party)**

**Pat Fosberg**

- \*Refreshments will be scaled down for joint meetings
- \*Refreshments will be served after meeting
- \*Too early to organize Preview Party for the Flower Show

**Membership**

**Diane Frisicaro**

\*Nothing to report

**Idea Garden**

**Linda LaRue Brown**

- \*A la Cart Program. Last Wednesday. had 74 people in attendance. Program is going great
- \*Videographer is doing little educational video of the programs for the website, also on Face Book
- \*Showed slides from some different programs presented
- \*7 program slots are open, presenters and assistants are needed. You can sign up on Signup Genius on the website
- \*The flamingos and gator are looking great
- \*"Pot Ladies" are doing new insulations at the end of the month

**Grants (applications)**

**Sandy Lasch**

- \*Applications are in progress
- \*1 solid applicant so far
- \*Deadline is Jan. 15, may need to extend to obtain more applications

**Old Business**

\*Nothing

**New Business**

\*Nothing

**Adjourn Meeting 10:55am**

Respectfully submitted

Sharon Hildebrandt

Secretary

1-4-19

Consent Agenda  
Board Meeting  
January 4, 2019

**Committee or Board Office: VP Flower show-elect, Terry Aufranc**

What have you accomplished in the past 30 days?

1. Attended all meeting scheduled to plan for 2019 Flower Show

What are your priorities for the next 30 days?

1. Support Mary Pulick in planning for the 2019 Flower Show

**Naples Garden Club  
Board Meeting  
Consent Agenda  
January 4, 2019**

**COMMITTEE OR BOARD OFFICE: V.P. PROGRAMS/EDUCATION, GAIL DUKE**

**What have you accomplished in the past 30 days?**

- 1. Completed the 2<sup>nd</sup> Program – Laurie Tennent – photographer: thanks to Donna Lindberg for production of the General Meeting and Susie Gascoigne for the party for Laurie: Sally Lutz for raffle**
- 2. Successful trip to Oakes Farm-Sharon Fiedler, Dot Hirsch and Carole Whittemore**
- 3. Workshop: Flower Show 101 – Sudie and Louella and Kathleen Hawryluk for Design Study**
- 4. Workshop: Botanical Latin – Liz Chehayl and Carole Whittemore**
- 5. Communicated with team members: Pat McNamara, finances for December; Greer Underwood and Polly Galliker, publicity for Bruno Duarte; Susie Gascoigne for General Meeting production for Bruno Duarte; thanks to Diane Friscaro for provisional help; thanks to Janet Donald for raffle money; thanks to Raynelle for workshop preparations & party for Bruno and thanks to Susie, Sally, Pat Fosberg, and Carol Greenfield (raffle for Bruno) for workshop production**
- 6. Finalize payments to Bruno Duarte: thanks to Janet Donald for checks and Pat McNamara for accounting**

**What are your priorities for the next 30 days?**

- 1. Team Meeting: reflections and preparations - 2019**
- 2. Prepare for General Meeting with Brian Bovard**
- 3. Workshops: Flower Show Horticulture Prep (2)**
- 4. Workshop: Tables, tables, tables**

**Other important information you want to share (on consent agenda) since your last report?**

**Thanks for support from Catherine and Sally**

## **COMMITTEE OR BOARD OFFICE: VP ELECT EDUCATION, SALLY LUTZ**

**What have you accomplished in the past 30 days?**

1. worked with Gail, Program and Workshop committees on scheduled November and December Events
2. Finalizing committee people for 2019-2020 Education Committee

**What are your priorities for the next 30 days?**

1. Have a full Education Committee Meeting for next year.
2. Have Program and Workshop Committees start to work independently with ideas for 2019-2020

## **COMMITTEE OR BOARD OFFICE: VP FLOWER SHOW, MARY PULICK**

**What have you accomplished in the past 30 days?**

1. Volunteer needs were determined and sent to Volunteer Coordinator Nan Merrick for input to Sign Up Genius
2. Made plans with Judges Chair Gail Pica for judges' invitations
3. Made preparations for Jan. 11<sup>th</sup> Flower Show Committee meeting
4. Arranged for printing and distribution of the "Local Gardeners" Brochure which includes Horticulture and Botanical Arts Divisions.

**What are your priorities for the next 30 days?**

1. Plan a meeting in February with Garden staff members
2. Oversee SUG going live in mid-January
3. Coordinate Signage and Staging chairs to finalize plans for the Show
- 4 Remind members that Feb. 6<sup>th</sup> is the date by which they must possess a Combination Planting to enter in the Horticulture Division.

**Other important information you want to share (on consent agenda) since your last report?**

-All members not at the December club meeting were contacted by either phone or email regarding the Dec. 20<sup>th</sup> deadline to possess plants to enter Horticulture classes.

-Registration for Design and Botanical Arts classes in the Flower Show is about the same as last year at this time.

-Arlene Cluff created an invitation to Garden Volunteers to enter the Flower Show and it was sent this week to all Botanical Garden volunteers by Karen Patterson. Volunteer Manager of the Gardens. It included information about the Hort Prep workshop in February.

**Regular Board Meeting Agenda Items (You need to speak at the meeting)**

I am unable to attend the Jan 4<sup>th</sup> board meetings due to doctor appointments here in Michigan, we are not returning to Naples until Jan 5<sup>th</sup>.

**Do you or a committee member want to speak at the Membership Meeting?**

I do not need to speak-will have 3 slides Catherine can cover to save time

Topics will be: where to get a Schedule, advice is available to identify plants, and plants to enter in Section P have a Feb 6<sup>th</sup> possession deadline.

**COMMITTEE OR BOARD OFFICE: VP-ELECT FLOWER SHOW, TERRY AUFRANC**

What have you accomplished in the past 30 days?

1. Attended all meeting scheduled to plan for 2019 Flower Show

What are your priorities for the next 30 days?

1. Support Mary Pulick in planning for the 2019 Flower Show

**COMMITTEE OR BOARD OFFICE: HGT CHAIR ELECT, PATTY TAYLOR**

What have you accomplished in the past 30 days?

1. Focused on coordinating Logistics Team efforts
2. Prepping for calls to members who haven't used SUG

What are your priorities for the next 30 days?

1. Complete Logistics Prep for Preview & Tour Days
2. Help fill approximately 50 open shifts

**COMMITTEE OR BOARD OFFICE: GOVERNANCE, SUDIE MINAMYER**

What have you accomplished in the past 30 days?

1. Completed Board Slate for 2019-2020

What are your priorities for the next 30 days?

1. Present slate to Board

**COMMITTEE OR BOARD OFFICE: HOSPITALITY/EVENTS CHAIR, PAT FOSBERG**

What have you accomplished in the past 30 days?

1. The Garden caterers provided light refreshments for our Dec. 3 General Meeting at Kapnick.
2. Windstar on Naples Bay Country Club was the setting for the Dec. 13 Holiday Luncheon.
3. Plans were made for the January 7 General Meeting refreshments with Rachel Martenson from the Botanical Garden.

**What are your priorities for the next 30 days?**

1. Work with Rachel Martenson on menu for the February General Meeting.

## **IDEA GARDEN COMMITTEE: LINDA LARUE BROWN, CHAIR**

### **What have you accomplished in the past 30 days?**

1. **Pop-Up Programs:** There are seven openings remaining to fill the Ideas a' la Cart Presentations
2. Mary Dominquez, Visual Content Coordinator at the NBG has been contacted to videotape some of the Ideas a' la Cart Programs for use on our public FaceBook page and on our website
3. **NBG Volunteer Training:** Most of the 2019 Provisional Class have completed the NBG Orientation and Overview training sessions.

### **What are your priorities for the next 30 days?**

1. Horticulture and Pop Up Assistant participation remains low due to the training requirements. We will continue to work to ensure that all Provisionals participate in the volunteer opportunities in the Idea Garden.
2. To complete a special Idea Garden training brochure to be used by NGC members who wish to participate in the Ambassador volunteer program - *still ongoing*
3. The Special Installation team will begin to plan for the early spring Idea Garden exhibit- *still ongoing*

## **COMMITTEE OR BOARD OFFICE: MEMBERSHIP, DIANE FRISICARO**

### **What have you accomplished in the past 30 days?**

1. Communicated with Provisionals on requirements and tracked attendance.
2. Planned Provisional Tour of NBG and luncheon.
3. Served on Governance Committee.

### **What are your priorities for the next 30 days?**

1. Update Provisional Application and Checklist for incoming class.
2. Communicate with incoming candidates on Provisional requirements.
3. Communicate with Provisionals on requirements and track attendance.

Other important information you want to share (on consent agenda) since your last report?

Provisional member Mary Martin resigned on November 28, 2018.  
Active member Gloria Hall passed away on December 16, 2018.

### Membership Status:

215 Active  
33 Provisional  
6 Sustainer  
2 Honorary  
256 Total



Board Ambassadors for membership meeting on January 7, 2019 are Terry Aufranc, Linda LaRue Brown and Sally Lutz. Please arrive at 11:30 am and wear your name badge and Board ribbon.

**COMMITTEE OR BOARD OFFICE: SHARON HILDEBRANDT, SECRETARY**

**What have you accomplished in the past 30 days?**

1. Recorded board meeting minutes
2. Recorded general meeting minutes
3. Sent sympathy card

What are your priorities for the next 30 days?

1. Record minutes