



NAPLES GARDEN CLUB

nurturing, growing & contributing

VISION

Community-wide interest in horticulture, floral design and the environment

MISSION

Provide opportunities for sharing and learning about horticulture, floral design and the environment

In a congenial, supportive atmosphere

CORE VALUES

Teamwork, Creativity, Friendship, Education, Community Involvement

Board of Directors at the Naples Botanical Garden Event Tent Meeting Minutes November 30, 2020

Attendance

Present: Sally Lutz, Terry Aufranc, Carole Whitemore, Eliza Nevin, Dara Foundyller, Gail Camalier, Melinda Earle, Polly Galliker, Raynelle Perkins, Sandy Lasch, Ellen Meister, Sudie Minamyer, Donna Lindberg, Jane Ewy

Absent: Linda LaRue Brown, Kathleen Hawryluk, Mary Schmidek, Connie Willson

Call to order: 9:37 AM

Motion to Approve: Board Meeting Minutes October 26, 2020 **Terry Aufranc**
APPROVED

Presidents Report

Sally Lutz

Florida Federation of Garden Clubs, Inc. District IX

- We received a "National" Certificate of Commendation for holding a flower show supporting the aims and objectives of National Garden Clubs, Inc. FS-1D for "Making Music" 2019 Flower Show.
- The FS-1D National Certificate of Commendation for "Naples Style" 2018 Flower Show was framed for the office.
- At Annual meeting a ticket opportunity was sent of \$2 books of 10 tickets for sale – worth \$200. Board voted to donate the \$200 via Treasurer, Eliza Nevins.
- Popular Calendars are available for \$9 each. Call Leslie Montwid to obtain.

Vote taken to approve new Board Members Gail Camalier (VP Elect House & Garden) and Sandy Lasch (Communications Chair) to fill the two vacancies.

APPROVED

Linda LaRue Brown's thorough Historian Book will be placed in the NGC office.

Governance

- Updated pages of the Handbook from Governance were distributed including full Handbooks given to the New Board Members.
- *Conflict of Interest Policy* and *Code of Ethics* documents were signed by the new Board Members.

Discussion regarding Handbooks/Memo of Understanding (MOU) with NBG

- We cannot bring food or beverages to our NGC office
- Designated NBG point persons are Erin Wolfe Bell, Lesley Colantonio and Britt Patterson Weber.

Board Meetings

- In light of the dynamic Covid-19 environment we are unsure how we will continue to meet. Today's meeting had sound issues due to mask wearing and distancing but was satisfactory.
- The December 14th meeting will take place via Zoom.

New Grant Committee –

- Two year position
- Members: Patti Taylor, Chair, Terry Aufrance, Pres Elect, Dara Foundyller, Treasurer, Abbie Sladick and Penny Isermann, Open positions

Special Positions: We continue with the following special positions

- Courtyard Captain: Raynelle Perkins
- Grants: See new committee above
- Historian: Linda LaRue Brown
- Horticulture Table: Dennis Bradshaw
- Librarian: Sue Vernia and Carole McMenamy
- Phone/Mail: Carol Greenwood
- Parliamentarian: Sudie Minamy
- Website/Social Media: Kathy Hume
Sandy Lasch to contact Kathy that changes/additions are to go through Communications first.

Action Item for Board Agenda: If you wish to be listed on the Agenda, put an asterisk (*) by the item in your constructed *Consent Agenda*

Program/Education

Carole Whittemore

The Zoom link to the December 7, NGC meeting was mailed to the signed up members today with Zoom hints and help line. (Sudie is the Zoom Help Desk)

- Meeting will be recorded
- This is a Member monthly meeting. Sally will open with welcome, approval of March 2, 2020 minutes, Treasurer report and intro of Polly and Mary.
- December 1, new videos are loaded onto Homepage, December 2 is rehearsal.

Treasurer

Eliza Nevin

Treasurer report and proposed/revised budget were sent to all Board Members. Discussion ensued regarding grants/gifts.

Motions to approve: the Budget
Approved
And proposed grant monies
Approved

Ellen Meister

Communications

Sandy Lasch

Suggestion was made by a board member to add a “Donate Now” button unto our Website as inquiries have been made how to donate to the club.

- A vote was not taken, therefore discussion & vote tabled until next meeting per Sally Lutz
- Donation button has been planned for the online H> video.

Action Item: Sandy would like each Board Member to peruse their own area on the NBG website to create a “fresh look”, be creative, inviting, update and find ways to make “ideas welcome”

Meeting Adjourned 10:45 AM

Respectfully Submitted

Jane Ewy, Secretary

**Naples Garden Club
Board Meeting
November 30, 2020
Consent Agenda**

Main Accomplishments Since Last Board Meeting*	Top Priorities Next 30 Days Indicate your Board Agenda item(s)
President Sally Lutz	
President-Elect Terry Aufranc	
V.P. Program & Education Carole Whittemore	
<ul style="list-style-type: none"> ● Designed new Member Home Page now open on Website ● Opened December 7 Virtual meeting for registration ● December 2 presenter rehearsal organized ● Zoom link will be sent to registrants on November 30 with Zoom Help Sheet and Helpline info 	<ul style="list-style-type: none"> ● December 7 meeting format ● Zoom link sent again that morning ● Presentation will be recorded and stored in video library ● Next meeting January 4
V.P. House & Garden Tour Mary Schmidek	
<ul style="list-style-type: none"> • Thanks to Linda LaRueBrown and Terry Aufranc for taking photos and videos of new gardens for the Virtual Garden Tour. We are indebted to the members and friends who kindly shared their gardens with us. • Thanks to Joyce Colvario for 	<ul style="list-style-type: none"> • In Vermont, unable to attend in person meeting • Email the e-invitation for H&GT. • Finish filming and create the Virtual Garden Tour with the kind assistance and expertise of Connie Willson, Brenda O'Neill, Mike Brewer, and a

<p>designing the e- invitation announcing the Tour.</p>	<p>videographer.</p> <ul style="list-style-type: none"> Request suggestions for possible 2022 HGT houses and gardens from the Board members.
<p>V.P. Flower Show Terry Aufranc (returning)</p>	
<ol style="list-style-type: none"> I checked the <u>Naples Charity Register 2020-2021</u> and saw that they have the date for the Flower Show listed as March 19,2021. The date for the HGT is correct. Ellen and I reorganized the storage shed so that each group will be able to access their materials. 	
<p>Secretary Jane Ewy</p>	
<p>Treasurer Eliza Nevin</p>	
<p>Some summary data include the following:</p> <ul style="list-style-type: none"> There is currently about \$164,000 in our checking account and \$25,000 in our CD. Our only real income is dues of about \$32,000. All programs and events have been budgeted as a financial wash except for seed money 	<ul style="list-style-type: none"> Attached is a proposed budget sent by the finance committee for your approval. Please let me know if you have any questions or concerns

<p>for the HGT video of \$3,000.</p> <ul style="list-style-type: none"> • Our grants are able to continue to be relatively strong for one more year. • Our money to Bold Solutions is being used for the website and communications more than for PayPal and data management. 	
Assistant Treasurer Dara Foundyller	
Governance Chair Kathleen Hawryluk	
<p>Sent the Annual Reports to be included under the 2019-2020 administration information to Bolds for uploading unto NGC website</p>	
VP Elect Program & Education Connie Willson	
None to Report	Cannot attend November Meeting
VP Elect House & Garden Tour Gail Camalier	
VP Elect Flower Show Melinda Earle (returning)	
None to Report	
VP Elect Flower Show Polly Galliker (2022)	

None to Report	
Communications Chair Sandy Lasch	
<ul style="list-style-type: none"> • President's Message 	<ul style="list-style-type: none"> • President's Message • Website Updates
Facilities & Operations Chair Ellen Meister	
<ul style="list-style-type: none"> • I have checked the office and supplies needed. Organized some items being stored in our office. The light bulbs in the wash tub/store room were replaced. We now have light. • I repaired the skirt around the restroom sink. • Terry and I reorganized the shed. (As much as possible) We swept the inside of shed and around the outside. 	
Hospitality Chair Raynelle Perkins	
Idea Garden Chair Sudie Minamyer	
Membership Chair Donna Lindberg	
<ul style="list-style-type: none"> • Organized and held a virtual Zoom Provisional meeting on November 16th • Communicated to Provisionals the steps for accessing the website and our Members 	<ul style="list-style-type: none"> • Continued communication with Provisionals most often through Email • Prepare new inquiry letter and materials to be emailed as inquiries are received

<p>Home Page and then how to register for the upcoming December 7th meeting.</p> <ul style="list-style-type: none"> • Contacted both Joyce Dowiatt and Lois Carter to offer each a move from the waitlist to a place in the Provisional Class 2020/21, both accepted • Updated the “Join Our Club” page on the website and sent to Communications Chair • Made changes to FFGC membership with the addition of two new members to Provisional Class • Submitted Provisional Photos and “Quips” received to be shared in President’s Message 	
<p>Past President’s Council Rep Linda Brown</p>	