



NAPLES GARDEN CLUB

nurturing, growing & contributing

VISION

Community-wide interest in horticulture, floral design and the environment

MISSION

Provide opportunities for sharing and learning about horticulture, floral design and the environment
in a congenial, supportive atmosphere

CORE VALUES

Teamwork, Creativity, Friendship, Education, Community Involvement

Board of Directors Meeting NGC Office Meeting Minutes November 29, 2021

Attendance

Present: Sally Lutz, Terry Aufranc, Carole Whittemore, Mary Schmidek, Gail Camalier, Dara Foundyller, Rose Hoepner, Connie Willson, Melinda Earle, Polly Galliker, Kathleen Hawryluk, Sandy Lasch, Raynelle Perkins, Sudie Minamyler, Donna Lindberg, Linda LaRue Brown, Jane Ewy

Absent: Ellen Meister

Call to order: 9:36 AM

Motion to Approve: Board Meeting Minutes from October 25, 2021. **Polly Galliker APPROVED**

PRESIDENTS REPORT

Sally Lutz

Covid Policy

Naples Botanical Garden will no longer require vaccinated guests or staff to wear a mask indoors, based on Centers for Disease Control and Prevention (CDC) guidelines. While masks are no longer required for those who are vaccinated, they support an individual's choice to continue to wear masks or face coverings. It is recommended that non-vaccinated individuals continue to wear masks in public spaces.

An E-blast is to be sent out with regard to the December 6 General Meeting stating NGC will stand by this policy and that masks are recommended due to close proximity of participants.

Sally is to speak with Erin Wolfe-Bell regarding the possibility of video taping General Meetings -including December 6th in Buehler - for posting on our website for our members - especially those uncomfortable with in-person attendance.

Catherine Ware

At the December 6 General Meeting Catherine will “tie up loose ends” from 2+ years ago. She will present current NGC Board among other items.

Kathy Hume & NGC Phone Voicemails

NGC does not have a tangible phone. When calls arrive through our line they are transferred to another voicemail, then transposed to email monitored by member Kathy Hume. She will not be available December 4-13th. Jane Ewy volunteered to monitor in Kathy’s absence and will contact her.

FGCU Campus Tour

Four Board members toured the Orchid Exhibit November 12. Through Pallas Diaz at FGCU we are being offered a campus tour complete with lunch sometime January through March. Due to our heavy calendar during those months we are regretfully declining.

Member Claire Halloran is in recovery from a stroke with speech and right arm mobility issues. Sally would like her contacted and if amenable brought to our General Meeting. Member Kate Butler has been helping her. Linda LaRue Brown via Kate Butler will check on transporting Claire to the meeting.

FFGC Florida Gardner

Sally attended the FFGC meeting and was alerted that their magazine will now only be online starting with the spring issue. **Donna Lindberg** will guarantee they have all member emails.

Cypress Cove Conservancy (A non-profit we support)

Sally attended the November 6, 2021 Cypress Cove Land Keepers grand opening of the Gore Nature Education Center. She passed around a booklet received at the event.

Ad Hoc discussion ensued regarding advertising and public relations for the club

The more publicity the better, via H> in *Florida Weekly*, Carole supplies information regarding General meeting speakers out to the public. Trolley hostesses can provide PR, new avenue for PR would be WINK TV. Polly Galliker will work with Sandy Lasch in this regard.

Keep in mind the right balance in the Covid environment as we have *limited seating* at General Meetings with “first come, first served” availability.

December 6 General Meeting

Send your slides to Sally this week. Speakers at the meeting: Raynelle re: Holiday Luncheon, H>, Flower Show, Workshops/programs.

Program

Carole Whittemore

- The goals of the workshops are being met: Enjoyable learning & strong attendance.
- On Wednesday, December 1, the month of February events will be open for registration online.
- December 6 table needs: 1 Raffle, Terry Aufranc 2, Dara 1 sign-up garden sponsors, H> 3
- Carol Greenwood is in charge of the Rufino raffle (six arrangements). Will sell tickets up to meeting time but not during.
 - Sally to decide the name drawing logistics
 - Allow photo taking before winners retrieve their arrangement
 - Put winning ticket in each arrangement for winner identification

Governance

Kathleen Hawryluk

- The committee has met many times via Zoom. There are many positions to fill
- Ellen Meister has resigned as Facilities/Operations Chair but will continue through the election.
- The next meeting is Friday, December 9
 - The time line for the Committee is: January 31 - Provide the Board the slate. (must be 30 days before the March meeting).
 - February 21 - Latest date to get the slate to the general membership in writing. (must be 14 days before the March meeting.)
 - March 7 - Election to take place.

A Board vote was taken on the approval of Andrea Psaras as the VP of the House & Garden Tour 2022.

APPROVED

Andrea will now attend NGC Board Meetings.

H>

Mary Schmidek

- All tickets have been sold!!!
- Meeting of the entire team took place November 19. Homeowners meetings also took place.
- The Tour was in *Florida Weekly*.
- Raffle is now online.
- Sign-up genius is open December 6th for members to work the Tour.
- **E-blast to be sent out regarding Stand-by tour slot logistics.**

Hospitality/Events

Raynelle Perkins

- 28 members have signed up for the Holiday Luncheon. December 16th is the deadline for the numbers. Numbers need to increase for luncheon to take place.
- **Will create a slide for the General Meeting and add a photo of a previous Holiday luncheon obtained from Linda.**

Membership

Donna Lindberg

- Held provisional activities of Design Seminar, Provisional NBG Volunteer Training, Provisional Welcome Back Party,
- Updated applications with Bold solutions in preparation for the Application Process beginning February 15-March 15, 2022.
- Connie and Dara are signed up as Board Greeters for December General Meeting. Arrive 12:15 PM.
- Set-up time is 11:30 AM.

Motion to Approve: Donna moved that the Board accept Provisional Donna Cultra's resignation.

Kathleen Hawryluk

APPROVED

Flower Show

Terry Aufranc

- The schedule has been approved and will be printed and distributed at the December General Meeting in a similar fashion as the Member Yearbook. It is 40 pages.
- Schedule in PDF will be uploaded onto the NGC website. Placements on the Home page under Flower Show to the public and on the Member page
- Sign-off has been obtained on the Flower Show Brochure. Thank you to Polly Galliker editor.
- Had well-attended first meeting of the Team in November.
- There are many openings in Design and Mechanical Arts. Terry will create a chart to show at the December meeting.
- Renee Lewis is the consultant for the Provisionals in the Design Division.

**President Elect
District IX**

Terry Aufranc

- The NGC is hosting the April 26, 2022 District IX Meeting in Buehler. Terry has been working with Dale DeFeo, District Chair.
- Dale DeFeo will meet with Erin Wolfe-Bell, Terry and Raynelle in January.
- Raynelle is hospitality, which includes coffee, pastries at registration and a lunch.
- Ten rooms have been blocked for guests at La Quinta Inn.

Strategic Plan

- Sally requested that Terry lead the Strategic Plan Committee for NGC.
- The last plan was years 2017-2020 and is located on the website on Member Home/DOCUMENTS & FORMS/ABOUT NAPLES GARDEN CLUB/
- The committee members so far are: Terry, Sondra Quinn, Polly Galliker, Carole Whittemore, Sudi Minamyer. Post Meeting Note: Connie Willson and Jane Ewy have joined.

**Communications
Trowel Prints**

Sandy Lasch

- Plans to publish *Trowel Prints* weekly during the season either on Tuesday or Wednesday.
- Information for the next week should be sent to Sandy by Friday.
- At workshops, trips, NGC events take and send photos to Sandy for publication.

**Secretary
Archiving**

Jane Ewy

- Jane spoke with Bolds/Jess and all of our data sits on one server and Bolds publishes the current information for viewing on our website.
- Would we want to have an archival strategy for minutes/ financial statements and other documents by year kept in accessible storage?
- Sudie, Linda, Sandy and Jane will meet to discuss.

PO Box Mail

- Jane has the key to our PO Box that resides at the Coco River Post Office at 1130 Creekside Pkwy, Naples. She will regularly check and distribute mail.
- New stationary in the future will have the PO Box number address printed on it along with the Bayshore Drive address

MEETING ADJOURNED: 11:11 AM

Respectfully Submitted

Jane Ewy, Secretary

**Naples Garden Club
Board Meeting @ NGC Office
November 29, 2021
Consent Agenda**

Main Accomplishments Since Last Board Meeting*	Top Priorities Next 30 Days*
President Sally Lutz	
President-Elect Terry Aufranc	
Planning of District 9 Meeting on April 26, 2022	
V.P. Program & Education Carole Whittemore	
<ul style="list-style-type: none"> • Good first Membership Meeting • Successful roll out of inaugural Design Seminar for Provisionals 	<ul style="list-style-type: none"> • Update on Workshops • Next Membership Meeting, December 6
V.P. House & Garden Tour Mary Schmidek	
<ul style="list-style-type: none"> • The Tour trolleys are all rolling along. • Ticket sales at the Patron and Member levels were brisk. Almost all sold out. • 65 years of wonderful Tours have given the event a sterling reputation and a high bar to strive for. 	

<ul style="list-style-type: none"> • A meeting of all of the Chairmen was held on the 19th. Homeowner meetings have all taken place. • Creative sessions with the florists and floral designers are taking place. • The spectacular raffle is online. Sponsors signed up and program photos being taken. • The Tour was in Florida Weekly. • Next month: A dream team of volunteers continues to smooth out the details so our guests will enjoy a glorious day. • Sign Up Genius launching at our meeting on the 6th. 	
V.P. Flower Show Terry Aufranc	
<ul style="list-style-type: none"> • Polly Galliker and I finished editing the schedule. It will go to press on Monday, November 21 • Meeting of the Flower Show Committee 	<ul style="list-style-type: none"> • Distribute schedules at the December general meeting • Find designers for the openings available in the show
Secretary Jane Ewy	
Correspondence sent this last month <ul style="list-style-type: none"> • Fifi MacMahon condolences for the 	Agenda Items <ul style="list-style-type: none"> • Creekside Post Office Box &

<p>death of her husband J. Thomas "Tom" 10/25/21</p> <ul style="list-style-type: none"> Linda LaRue Brown Thank you for Donation of \$250.00 for Idea Garden Plants from Jackie Malloy in preparation of IG Premier. To FiFi MacMahom informing her of tribute donations from: Susan Yoder and Ann Westerfield 11/08/21. Thank you to Susan Yoder and Ann Westerfield for Tribute donations for Thomas MacMahon . 11/08/21. 	<p>Key. How to distribute mail.</p> <ul style="list-style-type: none"> Order new NGC Stationery from Print Source? Currently 31 note cards, 37 stationary sheets Archive NGC website data
<p>Treasurer Dara Foundyller</p>	
<p>.</p>	
<p>Assistent Treasurer Rosy Hoepner</p>	
	<p>Absent</p>
<p>Governance Chair Kathleen Hawryluk</p>	
<p>The Committee has met by Zoom a number of times and the result so far is:</p> <ul style="list-style-type: none"> Andrea Psaras has been chosen to be appointed as the replacement for Gail Camalier, who has resigned her position as VP House and Garden Tour Elect. Andrea has agreed to assume her responsibility as Chair of the House and Garden Tour 2022. Ellen Meister has submitted her resignation as Facilities/Operations Chair but has agreed to continue until the election. Members of the Committee are 	

<p>currently calling other possible nominees for open positions. The next meeting will be in person at the NBG Office on Friday December 9 at 2:00 p.m. The time line for the committee is:</p> <ul style="list-style-type: none"> ○ January 31 - Provide the Board the slate. (must be 30 days before the March meeting). ● February 21 - Latest date to get the slate to the general membership in writing. (must be 14 days before the March meeting). ● March 7 - Election to take place. 	
VP Elect Program & Education Connie Willson	
VP Elect House & Garden Tour Gail Camalier	
VP Elect Flower Show Melinda Earle	
VP Elect Flower Show Polly Galliker (2022)	
Communications Chair Sandy Lasch	
Facilities & Operations Chair Ellen Meister	
Hospitality Chair Raynelle Perkins	
Idea Garden Chair Sudie Minamyer	

Membership Chair Donna Lindberg	
<p>Held provisional activities of Design Seminar, Provisional NBG Volunteer Training, Provisional Welcome Back Party, a great kick off week for Provisional Class</p> <p>Governance meeting and calls to possible candidates for Board positions</p> <p>Prepared article for Trowel Prints on activities of Provisionals</p> <p>Updated Provisional spreadsheet with events and workshops they attended</p> <p>Corresponded with provisionals concerning H&G sign ups</p>	<p>Update applications with Bold Solutions in preparation for the Application Process beginning February 15 – March 15, 2022</p> <p>Follow up with inquiries which may turn into provisional applicants</p> <p>Continue work with Governance Committee</p> <p>Continue to follow Provisional progress in completing their Checklist, send emails when necessary</p>
Past President's Council Rep Linda LaRue Brown	
Nothing to report	Nothing to report