

**NAPLES GARDEN CLUB
BOARD MEETING MINUTES
MARCH 27, 2017**

Present: President Lasch, Arlette Bradley, Gail Duke, Pat Fosberg, Diane Friscaro, Lydia Galton, Susie Gascoigne, Sharon Hildebrandt, Ann Howat, June Kroeschell, Renee Lewis, Sally Lutz, Pat McNamara, Sudie Minamyer, Raynelle Perkins, Sondra Quinn, Mary Raymond and Patti Taylor
Excused: Janet Donald and Mary Beth Johns *Guest:* Eliza Nevin

Agenda Item	Discussion	Action
Call to Order		President Lasch called the meeting to order at 9:33am
Motion to approve the minutes from the February 27 th meeting	Gail Duke moved that the Minutes be approved	Motion passed (posted on website)
Motion to approve the Consent agenda for the March 27 th meeting	Gail Duke moved that the Consent Agenda be approved	Motion passed (posted on website)
President's Report		
<ul style="list-style-type: none"> • Confirmation on electronic vote on the Full Slate • Confirmation of electronic vote on Bylaws Changes • Member Survey • Service Award 	<p>Sondra Quinn moved that the Electronic Vote on the full slate for 2017-2018 be approved.</p> <p>Sondra Quinn moved moved that the Electronic Vote on Bylaws Changes 2017-2018 be approved.</p> <p>A brief Member Satisfaction survey will be conducted this spring. Board members should send proposed questions to President Lasch.</p> <p>The committee has selected Liz Chehayl as the recipient this year. The award will be presented at the April General Membership Meeting.</p>	<p>Motion passed</p> <p>Motion passed</p>

<ul style="list-style-type: none"> • Administrative Support Update 	<p>Bold Solutions will serve in this capacity for the coming season.</p>	
<ul style="list-style-type: none"> • Finance <ul style="list-style-type: none"> • Monthly Financial Report • 2017-18 Budget 	<p>Treasurer, Pat McNamara presented the monthly financial report and the Proposed Budget for 2017-2018.(posted on website)</p> <p>The Budget included an increase in H&GT revenues. Discussion followed.</p> <p>Motion was made by Sondra Quinn to keep the HGT ticket prices at the current level at this time, and not to increase them to \$250 for Patron and \$150 for regular as reflected in in proposed budget.</p> <p>Following discussion, Sudie Minamyer moved that the budget be amended to reflect revenue consistent with 2017 H&GT revenues.</p>	<p>Motion Passed (approved budget posted on website)</p> <p>Motion Passed</p>
<p>Committee Reports</p>		
<ul style="list-style-type: none"> • Facilities 	<p>Arlette Bradley reported that all current facility spaces would be purged and then an assessment of future needs would be made. Board members were asked to stay and help “clean” the office after the meeting.</p>	
<ul style="list-style-type: none"> • Governance 	<p>Chair Sondra Quinn asked Board members to complete a year-end Board Member Survey.</p> <p>Sondra has updated the Board Handbook for the new Board member orientation.</p>	

<ul style="list-style-type: none"> • Flower Show 	<p>Renee Lewis, chair, reported that attendance was 5,372 people, gift shop sales for the two days were \$22,920, there were 368 horticulture exhibits and 72 floral designs.</p>	
<ul style="list-style-type: none"> • Membership 		
<ul style="list-style-type: none"> • Resignation • New Actives • New Provisionals 	<p>Diane Friscaro, chair, moved to accept the resignation of Linda Young.</p> <p>Diane moved to accept the slate of 19 2016-2017 Provisional Members for Active membership.</p> <p>Diane moved to accept the slate of 34 Provisional Applicants and 2 holdovers as Provisional Member Class of 2017-2018. (List attached)</p>	<p>Motion passed</p> <p>Motion Passed</p> <p>Motion Passed</p>
<p>Other Business</p> <ul style="list-style-type: none"> • Flower Show School 	<p>Sondra Quinn moved and Mary Raymond seconded that Naples Garden Club investigate the possibility of hosting a Flower Show School in Naples.</p>	<p>Motion passed</p>
<ul style="list-style-type: none"> • Price of House and Garden Ticket 	<p>Ann Howat will make a recommendation regarding 2018 H&GT ticket price at the April 24 Board Meeting.</p>	

President Lasch adjourned the meeting at 11:42

Respectfully submitted,
Gail Duke, secretary
March 27, 2017
DRAFT

PROVISIONALS CLASS 2016-17
TO BE APPROVED AS ACTIVE MEMBERS

Aufranc	Terry
Basil-Fox	Lisa
Bloecker	Donna
Bradshaw	Dennis
Creeth	Terry
Duncan	Lynne
Dunn	Margaret
Foster	Jean
Harvey	Edith
Hirsch	Dorothy
Lane	Maria
Lewis	Joan
McClayton	Melissa
Psaras	Andie
Sladick	Abbie
Vesole	Debbie
Wardle	Lynn
Whittemore	Carole
Wilson	Janice

PROVISIONAL APPLICANTS
TO BE APPROVED AS PROVISIONAL MEMBERS 2017-18

Barr	Roberta
Bergauer	Judy
Bigham	MaryEllen
Blair	Jeri
Boyce	Jan
D'Alexander	Zaneta
Ehrig	Elke
Foundyller	Dara
Gordon	Patricia
Grever	Lanie
Hansen	Holly
Hawke	Naneve
Henderson	Penny
Howe	Denise
Hughes	Terry
Hume	Kathy
Hutchinson	Kelly
Lagmay	
Abrams	Mercy
Lockwood	Frances
Marcotte	Mary
Martin	Linda
Marucco	Toni
McKee	Libby
O'Connell	Bonnie
O'Neill	Brenda
Pietsch	Dee
Podolak	Mary
Schmidek	Mary
Schwab	Tammy

Sinclair
Stadler
Trotto
Vahey
Walters
Willson
Woods

Christine
Kristine
Kathy
Kathryn
Jo Ann
Connie
Kathy



**Naples Garden Club
Consent Agenda
Board Meeting
March 27, 2017**

Committee	Main Accomplishments – Past Month	Top priorities - Next Month	Other Important Info
VP Flower Show Chair Renee Lewis	1. Completed final preparations for Flower Show		
VP House & Garden Tour Chair Sharon Hildebrandt	1. Completed final committee report 2. Prepared a line item financial report	1. Will give presentation to new provisional members	
Secretary Gail Duke	1. Completed the Board minutes (2-27-17) 2. Completed the General Meeting minutes 3. Updated the list of Motions	1. Complete Board minutes 2. Complete General Meeting minutes	
Assistant Treasurer Janet Donald	1. Continue to register dues payments 2. Assist Treasurer with next year's budget	1. Continue to register dues payments 2. Set up insurance policy and certificate files for NGC website	
Governance Sondra Quinn	1. Presented to Board of Directors for approval: Bylaws and Standing Rules; Slate of Officers and Directors; Governance Committee Members-At-Large Slate. 2. Sent candidates the following materials: Board Roles and Responsibilities; Bylaws and Standing Rules; dates for Orientation and Installation; Board list FY 2017-2018.	1. Finish preparing for and conduct new Board Member Orientation. 2. Finish revising and updating Board of Directors Handbook; make copies; and put together new books for all Board Members. 3. Prepare for and conduct Board Installation. 4. Prepare Annual Report and files (paper and electronic) to transfer to new Governance Committee Chair	

	<ol style="list-style-type: none"> 3. Continued work on revising and updating the Board of Directors Handbook and job descriptions. 4. Drafted agenda and listed materials for Orientation on March 29,2017. 	<p>and for Office files.</p> <ol style="list-style-type: none"> 5. Conduct Board Evaluations. 	
Communications Patti Taylor	<ol style="list-style-type: none"> 1. Produced March Trowel Prints 2. Released several Eblasts 3. Met with Bold Solutions for an overview of this year & next year 4. Sent out 2 sets of Calendar Listings (FS & April Meeting Program) to print media & other garden clubs 5. Met briefly with NBG staffer Renee Waller on FS PR 6. Supplied story angles, contacts, and photo ideas to Naples Daily News & Florida Weekly each producing feature articles based on the FS Calendar Item 7. Met NDN photographer at NBG to photograph Cinderellas carriage. 	<ol style="list-style-type: none"> 1. Produce April Trowel Prints 2. Possibly do a Trowel Print Survey 3. Continue Eblasts and FB posts 4. Publicize our grants to the community 5. Possibly continue producing a NGC brochure 6. Write Annual Report 	
Education Susie Gascoigne	<ol style="list-style-type: none"> 1. We had a wonderful trip to ECHO Global Farm where we divided onto two groups for an excellent tour of their Farm. There were approximately 20 of us and we then enjoyed a picnic and were able to shop for their fresh produce from the farm. 2. The Design Study Group worked on Parallel Designs. 	<ol style="list-style-type: none"> 1. The teams will meet to review the evaluation forms from this season. 2. Final Hort workshop on Water gardening 3. The new teams will meet to start planning for next Season 	Hope to meet with my chairman and talk about ideas for new year.
Flower Show Chair Elect Sally Lutz	<ol style="list-style-type: none"> 1. All Clerks trained. Everything coordinated with awards for Cinderella Show 2. 2018 Flower Show, second Schedule Meeting Held 	<ol style="list-style-type: none"> 1. Finish getting all Committee Heads for 2018 Show 	

	<ol style="list-style-type: none"> 3. Schedule Meeting plus full 2018 Flower Show Meeting Scheduled for April 4. Committee heads almost complete 		
Hospitality Pat Fosberg	<ol style="list-style-type: none"> 1. Provided refreshments for the March 6 morning meeting at Buehler Auditorium. 2. With the cooperation of Lurcat Catering, The Botanical Gardens, and other NGC members the March 23 Preview Party was a successful event. 	<ol style="list-style-type: none"> 1. Working on final plans for the April 3 A.M. General Meeting at Buehler Auditorium. 2. Final planning for the Annual Meeting and Luncheon at the Royal Poinciana Country Club on April 20. 	
Membership Diane Friscaro	<ol style="list-style-type: none"> 1. Distributed 34 applications for Provisional membership to the Board 2. Ordered Flower Show Handbooks for the Membership 3. Sent invitations to the Board and Sponsors for the Provisional Orientation 4. Planned Provisional Orientation 	<ol style="list-style-type: none"> 1. Verify Provisionals have fulfilled all requirements and present to the Board for approval as Active members. 2. Present Provisional applicants to the Board for approval as Provisional member Class 2017-18. 3. Continue to plan Provisional Orientation. 4. Update Provisional Checklist requirements. 5. Update Provisional Members Handbook. 6. Distribute Flower Show Handbooks to the Membership and track those received. 	190 Actives 19 Provisionals 10 Sustaining <u>2</u> Honorary 221 Total Board Ambassadors for the April 3 rd General Membership Meeting at Buehler are Sharon Hildebrandt and Renee Lewis. Please arrive at 9 AM.

Naples Garden Club
Slate of Officers and Directors
Presented by NGC Governance Committee for Board Approval
Submitted by Sondra Quinn, Governance Chair
March 3, 2017

<u>Position</u>	<u>Candidate</u>	<u>Term</u>
President-Elect	Catherine Ware	2017-2018
Vice President-Elect Flower Show	Mary Pulick	2017-2018
Vice President-Elect House & Garden Tour	Abbie Sladick	2017-2018
Treasurer	Janet Donald	2017-2019
Assistant Treasurer	Eliza Nevin	2017-2019
Facilities/Operations Chair-2nd Term	Arlette Bradley	2017-2020
Hospitality/Events Chair-2nd Term	Pat Fosberg	2017-2020

GRANTS COMMITTEE REPORT

March 16, 2017

Grants Committee Members: Ann Westerfield, Linda LaRue Brown, Joyce Fletcher, Sandy Lasch, Arlene Cluff, Lydia Galton

The Grants Committee met on Feb. 22 and Feb. 28 to consider grant applications from the organizations shown below. The total amount to be awarded is \$65,000.

ORGANIZATION	REQUEST AMOUNT	PURPOSE	RECOMMENDATION
Collier Senior Resources	\$8437	courtyard patio garden/trips to NBG	\$1300 for trips to NBG
ECHO	\$10,000	Gardening Internship	NONE several years of same funding request
Friends of Fakahatchee	\$13,000	14'x20' Chicken Hut and educational panels with seating for presentations to schools, universities and the general public	\$13,000
Grace Place	\$5500	Create six-bed garden and reading area.	\$5500
Habitat for Humanity	\$10,000	New neighborhood signs surrounded by landscaping for two Habitat neighborhoods in Immokalee	\$5000
JFCS	\$10,650	Grow and use healthy produce and trips to NBG and farms.	\$4500 for materials for the garden

Naples Botanical Garden Legacy Plant Program	\$15,000	Conserve rare, historically significant plants from destruction. NBG is the only organization working locally on this project.	\$15,000
Naples Zoo	\$10,000	Help fund hosting meeting of AZH (Association of Zoological Horticulture) from 9/17-9/21. We will underwrite their trip to Naples Botanical Garden on 9/18, among other excursions	\$10,000
Providence House	\$10,000	Providence House, which provides transitional housing for victims of domestic violence, plans to increase the peace their victims need, through gardening. Mike and Jackie Malloy are heavily involved in this program.	\$8000
Shelter for Abused Women	\$15,000	Enhance its outdoor Nature Explore Classroom.	none
Avalon Scholarships	\$2,000	A week at Weikiva for 5 local kids	\$2000
TOTAL			\$64,300

The Committee recommends that the \$700 remaining be held over until next year.

The Committee will request that Naples Garden Club be recognized with appropriate signage or acknowledgement in brochures or newsletters of these organizations as well as via a joint press release.

If the Board approves these recommendations, the Grant checks will be given out at the April meeting. Lydia Galton,
Chair
Grants Committee