

NAPLES GARDEN CLUB
BOARD OF DIRECTORS MEETING
February 27, 2012

Attendance: Margaret Blackburn, Arlette Bradley, Linda Brown, Liz Chehayl (via Skype), Candi Child, Arlene Cluff, Peggy Coniglio, Melinda Earle, Lydia Galton, Kathleen Hawryluk, Fifi MacMahon, Bev Metcalf, and Sondra Quinn.

President, Sondra Quinn, called the meeting to order at 9:33am. A quorum was established. Comments and announcements followed including the introduction of Renee Lewis as a newly appointed member of the governance committee.

A review of the strategic planning meeting in December followed. The purpose was to review what we need to accomplish as a club. The strengths, weaknesses, opportunities and threats to the club were discussed at length. Job descriptions for board members as well as committee member job descriptions will be developed.

Candi Child motioned to approve the Consent Agenda; Linda Brown seconded and the board voted to approve.

Peggy Blackburn discussed the logistics of the financials that were sent and it was decided her report would be given later in the meeting.

Arlene Cluff discussed the highlights of the evaluation of the house and garden tour. The committee is in discussion to bring to the board a recommendation for an increase in ticket prices for next year. There will only be two buses for the preview tour next year. Approximately \$4,700.00 was raised from the raffle. The remaining books will be sold at the Naples Flower Show with the authors present to sign. The committee is working on documentation of the food donations and consumption for planning for next year.

Arlette Bradley discussed that the 2012 provisional class would be introduced at the March meeting. There was discussion about the provisional checklist regarding entries into the Naples Flower Show and it was agreed that it should be one entry. It was decided that the change would be made to the Standing Rules.

Kathleen Hawryluk spoke that the Naples Flower Show is going well. The fear factor for provisionals and new members entering the Naples Flower Show has been addressed by adding a new class of entries that will not be judged.

Judy Brzoska has given Kathleen Hawryluk all her historian material on the Naples Garden Club. A discussion ensued regarding beginning a paver program for the Idea Garden in memory of NGC members.

Peggy Blackburn gave three reports of the club's financials. The first report was a statement of our financial position; secondly, there was a statement of activities ending January 31, 2012 and a preliminary report of the house and garden tour. Peggy is developing cost centers for the house and garden tour expenses and income.

Liz Chehayl spoke on the revision of the bylaws. The bylaws have been based on the Greater Naples Leadership bylaws. The revisions will appear in the next Trowel Prints and be voted on electronically and ratified at the April meeting. Liz stated that if the bylaws were not passed at this board meeting, then they would not be passed by year end. The bylaws can be approved with editing as long as the context is not changed. Renee Lewis will look at them and make suggestions.

The standing rules were then discussed. Lydia Galton discussed attendance requirements at board meetings should be in the standing rules. Lydia suggested it be made a policy and not a standing rule. Melinda Earle mentioned there is no policy page in the yearbook. Peggy Blackburn will investigate a teleconferencing machine for member participation. Sondra Quinn recommended that all Standing Rules as submitted be approved. All approved and it was suggested Liz move forward with the Standing Rules. There will be a link to the bylaws on the website.

The nominating committee set forth their nominations for the vacancies on the board. They are: 3rd VP (Flower Show Chair)-Roberta Ross, Recording Secretary-Roberta "Bobbie" Juster, Corresponding Secretary-Candi Child, Treasurer-Margaret "Peggy" Blackburn and Assistant Treasurer-Patricia McNamara.

Revisions to the finance committee were discussed. Two people are to sign leases unless the governance committee tells the president or designee it is okay for one person to sign. If an expenditure reaches over \$1,000.00 what is budgeted, it needs to be approved by the executive committee. If a check is more than \$10,000.00, it requires two signatures. Bev Metcalf will present the proposed budget at the March BOD meeting.

Melinda Earle suggested a donation of \$250.00 be made to the 2013 FGC annual meeting which will be hosted by District 9 in Sanibel. It was suggested it be put in the 2013 budget. It was also suggested that monies be budgeted for the 60th anniversary celebration.

The meeting adjourned at 12:03pm.

The next meeting of the Board of Directors will be held on Monday, March 26, 2012 at 9:30am at the NGC Office.

Respectfully submitted:
Candace Child, Corresponding Secretary

(substitute for Ann Westerfield, recording secretary)
March 7, 2012